



12.05.2026

Dear Parent,

End of Year Arrangements

As we begin the GCSE examinations and the conclusion of KS4 for our students, we felt it was important to provide information, guidance, and key dates over the coming weeks.

Revision Sessions

Year 11 students are expected in school as normal for the duration of the exam period. It is important that students continue to receive focussed support from their subject teachers, and we will be adjusting students' timetables accordingly to ensure that teaching time is maximised before each examination. It is not possible for us to provide study leave as all students need to remain in school by law.

Your child will be given a new timetable each week which details their exams, their lessons and the alternative or additional revision sessions. For English, Maths and History exams, this includes a breakfast session starting at 8am, where a free breakfast is also offered to students.

Attendance and Punctuality

Your child has already received their personalised exam timetable; however, it is important to note that Ofqual have built in one contingency date where your child must be available to sit an exam in the unlikely event that an exam must be moved nationally because it cannot take place as planned. The contingency session will take place on **Wednesday 24 June**. Your child must be available on this date even if you do not have exams scheduled on that day.

The time the exam begins is clearly marked on your child's exam timetable, but this will be 9.00am for a morning examination and typically 1.00pm for an afternoon examination. Your child must be in school at the normal time and no later than 8.45am as they must be at the exam room at least 10 minutes prior to the start time. If your child is late for an exam, it is at the exam board's discretion whether the student will be able to sit the exam, therefore it is vital that your child is on time.

If your child is unwell on the morning of the exam, it is important that every attempt is made to get into school. It is in your child's best interests to attempt the exams as it will not be possible to re-sit this later.

In the unlikely event that your child is too unwell to sit an examination, then you must supply medical evidence as soon as possible. It is at the exam board's discretion as to whether they can still award a grade as there will be no opportunity to re-sit the examination.

George Pindar School

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Please be aware that if a student is entered for an examination and fails to attend without good reason supported by sufficient evidence then as a school, we will recover the entry fee from parents/carers.

Uniform and Conduct

Your child must wear their full George Pindar School Uniform for all examinations. Non-school uniform, for example hoodies, are not permitted in the examination room. Our usual high standards of conduct are expected for the duration of the exam period, and our usual behaviour policy will apply.

Exam Days - Key Information

It is important that your child has checked their timetable for their seat number and row prior to entering the examination room.

Students are permitted to take a clear water bottle into the examination, but the label must be removed. Mobile Phones and Smart Watches are not permitted in the examination rooms and students will be expected to place devices in their Yondr pouches on arrival at school as normal.

Malpractice

Malpractice involves some form of wrongdoing. Examples include sharing answers, impersonation, leaking exam papers or other assessment materials, swapping scripts, smuggling information, or taking mobile phones, smart phones, and communication devices into exam halls. Students should also not write offensive, obscene or discriminatory content in exam responses.

Students may see websites or individuals offering leaked exam papers or other assessment materials. Do not look at any papers or materials offered in this way. They are probably fake, and awarding organisations investigate any attempt to breach exam paper security. If there is any evidence that a candidate has engaged with leaked papers students could face sanctions, including disqualification.

Special consideration

Special consideration is any adjustment given to a student, who has experienced a temporary event outside of their control at the time of the exam or assessment which significantly affects their ability to take an assessment or show what they can do in an assessment.

If you feel that there are any circumstances which may qualify for Special Consideration, it is important that you inform us immediately and provide any relevant evidence at the earliest possible opportunity.



Wellbeing

It is normal for young people to feel stressed, anxious, or overwhelmed. These feelings can be difficult to manage, but there are things that your child can do to improve their wellbeing at this time:

- Make time for things that they enjoy. - It is important that your child maintains a good work-life balance during the exam season.
- Seek support and guidance - Encourage your child to speak to friends or a trusted adult if they begin to feel stressed or overwhelmed. This may be someone at school or someone at home.
- Try to find balance – Students should take regular breaks and be realistic about what they can do in a day. We would advise short and focussed revision sessions interspersed with short regular breaks.
- Take care of their physical health - Make sure your child gets enough sleep, food, water, and exercise.
- Focus on themselves - Try to encourage your child not to compare themselves to others. People revise in different ways, and it is important that your child focuses upon their own routine.

The following websites provide further information and guidance regarding managing wellbeing during examinations for both students and families:

<https://www.mind.org.uk/for-young-people/feelings-and-experiences/exam-stress/>

<https://www.youngminds.org.uk/young-person/>

We would like to take this opportunity to thank you for your ongoing support and we wish your child the very best for their forthcoming examinations.

Yours faithfully,

Vince Groak
Trust Vice Principal